App. F. IX-4

Previous References

193[0].

File No. 96-30

Serial Nos. 1-2

Later References

General and Revenue Secretariat.

Serial Nos. 2

Part B for February 1931

SUBJECT.

Facilities for the audit of accounts of the Minor Municipalities in the offices of the M.C.

---

2. G.O.M. 1153-56 of 31st January / 6th February 1931 to the M.C. & Comptroller

Directing that the procedure suggested by the M.C. Comptrollers might be tried for a year or two

C.S.

23/2/31

General and Revenue Secretariat — File No 3 — of 1930

Serial No.	
1	Letter no 33/29-30 dated the 21st/25th August 1930 from the Inspn Comm on Inspn Circle stating, for reasons given, that instructions might be issued to the Examiners to send the schedule of Inspn expenses relating to minor institutions to the Inspn Comm, so as to enable that office to comply with the requirements of the Govt of 19th March 1924, direct that the audit of minor institutions should be done by the Inspn Comm's office. Solicited for orders. If approved the Comptroller to Govt might be requested officially to transmit the matter. C.S. M.S.K. 1/9/30 H. Secy 3 yrs 4/9/30 2. VS 2.9
2650 5.9.	
W.O. 16/30-1	4 Forwarded unofficially to the Comptroller with Compliments for favor remarks By Order Subahmanyasastri For H. Secy to Govt 8. 30

COMPTROLLER'S OFFICE No. 149 9 SEP 1930 BANGALORE

WD 02553-50,000-GTB-10.30

NOTE: ... sheet

277/spl 31.

W. 43 8/9/30

Returned with compliments.

2. Para 16 of the Government Order of 19th March 1904 referred to in the last three paragraphs of the Muzrai Commissioner's letter under disposal direct only that the check of expenditure with reference to the details of Tasdik scale, should be exercised in the Muzrai Department and does not require any "Voucher Audit" being conducted. For exercising the check referred to above, it is not necessary, as has already been pointed out to him by this office, that the treasuries should be instructed to send to the Muzrai Commissioner's Office all bills and vouchers now being received in this office along with the monthly accounts.

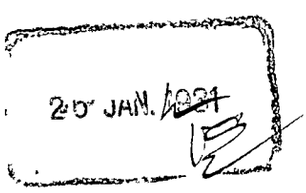
What is ordered in the Government Order referred to is that the detailed check of the receipts and payments relating to the several Muzrai Institutions, collection of revenue against the annual demand, compilation of accounts working from balance to balance which were not being previously done departmentally, should be started and continued and it is for this purpose that all the detailed registers, accounts and schedules were prescribed, in order that the Muzrai Head Quarters Office may have all necessary information. It is thus clear that the introduction of this detailed departmental check does not authorise or even contemplate the complete replacement of the audit conducted in respect of Muzrai expenditure.

4. The Schedules prescribed give all details of individual receipt and expenditure items for compi-

Serial No.

compilation of accounts, working out balance at credit of each institution and for checking the accuracy of claims against the several funds with reference to Tasdik and other scales. If the details furnished are found defective, instructions will have to be issued for complete details being supplied. The taluk office checks the accuracy of its accounts with the entries made in the Treasury Pass Book and certifies to that effect on the departmental returns. When all taluk accounts are thus verified, the only verification to be done in the Muzrai Commissioner's Office is in respect of the total of all taluks with the total of the accounts of this office compiled independently with reference to the Treasury returns and accounts.

5. This proceedure ensures an independent check of the departmental with the financial accounts and should not in my opinion be altered. In cases of doubt and those requiring special investigations, the documents filed in this office will always be available for reference and the agency of the Muzrai auditors may also be availed of for any scrutiny that may be found necessary with reference to the initial accounts of the taluks.



M. Rhamanna
Comptroller.

3/2/1

File No. 96 of 1930 General and Revenue Secretariat

OFFICE OF THE THIRD MEMBER
2 FEB. 1931
No. 14385

Submitted for orders. If approved the file may be forwarded to the Imperial Council for perusal of the Comptroller's opinion and for further remarks if any in the matter

S.C. Joshi
27/1/31

H. Secy)

10 28.1.31

11 A draft letting Bajpai with the Comptroller's opinion and draft reply on the above subject may be put up for consideration.

28-1-31

12 Put up as per orders dated for consideration

S.C. Joshi
29/1/31.

H. Secy)

13 31.1.31

Memo) 31/1/31

15 Done
Joshi
4/2/31.

For reg

5951
28/1

6020

General and Revenue Secretariat | File No. 96 of 1930.

Serial No.	
2.	Your enquiries Cum-ct Comptroller No. 1753-56 dt 31st January & 4th July 1931 directing that the procedure suggested by the Committee may be tested for one year or two & reports submitted, if necessary, in the light of experience thus gained.

B
9-2-31

M. C. 13]

OFFICE OF THE MUZRAI COMMISSIONER IN MYSORE,

Bangalore, 21st August 193 0.

25

No. 35/29.30.

FROM

Rajakaryapravina

P G. D'SOUZA, ESQ., B.A., B.L.,

Muzrai Commissioner in Mysore.

To

Rajasevaparavana

B. Srinivasa Iyengar, Esq., B.A., B.L.,

Secretary to the Government of His Highness the Maharaja of Mysore,

Financial Department.

SIR,

Adverting to paras 15 and 16 of Government Order No.2892-901 F.596 dated 19th March 1904 laying down the procedure relating to the audit of Revenues accruing from lands endowed to Muzrai --- Institutions as well as expenditure, I have the honor to state that commencing from 25-26 the receipts and expenditure of Muzrai Institutions are being compiled in this office from the Taluk monthly -- Muzrai Returns (Form No.7 sample enclosed for reference) and ---- monthly abstracts of credits, debits and closing balances are -- prepared talukwise and sent to Controller for verification. This is in accordance with the Pass-book system introduced by Government in their order No. 72-3/Mur.1-34-5 dated 7th January 1925.

2. The above system of correlation helps in determining the cash balances of individual institutions in treasuries where their accounts are opened.

3. In order to watch if income as per demand of each institution is realised and that its arrears are, monthly D.C.B. statements were required to be submitted by each Taluk to this office in --- circular No.2 dated 7th January 193 . These are being regularly received checked and compiled in registers maintained for purpose. Further scrutiny of receipt items has not been done since treasury receipt challans are not received here, but sent

to Comptroller by the Treasuries along with the monthly schedu

4. As regards items of expenditure these are all abstracted from the taluk monthly statements of credits and debits, referred to in para 1 supra, and posted up in compilation ledgers. Since ---- vouchers and bills are not received in this office under the existing system of treasury procedure, but are sent to the Comptroller by Taluk treasuries with their monthly schedules, it has not been ---- possible to conduct the voucher audit of the expenditure with regard to minor institutions as required in para 16 of Govern ent Order -- No.2338-301 Muzrai F.596 dated 19th March 1904.

5. In this office communication No.35 dated 10th February 1950 the Comptroller was requested to instruct treasuries to send to this office, treasury vouchers and bills in order to conduct regular --- audit of items of expenditure as directed in the Government Order of 19th March 1904 referred to above. In reply the Comptroller states in his letter No.233 B.II dated 3rd April 1950 (copy enclosed) for information that expenditure audit could be conducted from the details contained in the taluk monthly accounts and that the Treasury vouchers and bills are not necessary for the purpose.

6. As I consider that a systematic audit of expenditure items -- according to the directions contained in para 16 of the Government -- Order of 1904 under advertance, cannot be conducted merely on the details contained in the monthly statements which are after all --- departmental figures not supported by treasury vouchers of the individual items of debit,

I request that orders of Government may kindly be obtained to instruct the treasuries to send the schedule of Muzrai expenses ---- relating to minor institutions to the Muzrai Commissioner so as to enable this office to comply with the requirements of the Government Order of 1904 directing that the audit of minor institutions should be done in the Muzrai Commissioner's office.

I have the honor to be,
Sir,
Your most obedient servant.

Muzrai Commissioner.

Letter No.283/B.ii dated 3rd April 1930 from the Comptroller to the Government of His Highness the Maharaja of Mysore to the Muzrai Commissioner in Mysore.

With reference to your letter No.35 of 29-30 dated 6th/10th February 1930, I have the honour to state that the detailed audit of receipts and expenditure of Muzrai Institutions is conducted by the local Auditors attached to your office with reference to original accounts and office copies of bills (i.e. acquittance rolls etc.,) maintained in Taluk offices and institutions. In the monthly -- statements received in your office from the Amildars, the details of receipts and details of expenditure (classified under Establishment, Nityakatle, Netchukatle etc.,) are furnished. With reference to these details, it should be possible for your office to see that the expenditure under the prescribed heads relating to each --- institution does not exceed the sanctioned scale and also that the expenditure of each institution is within the balance at its credit. It is therefore not known why the treasury vouchers are required to be sent direct to your office by the treasuries for conducting this audit.

2. According to this office letter No.11/Muz. dated 5th March 1919 the treasury vouchers are received and examined by this office and it is seen that in the case of major institutions the expenditure for Establishment, Nityakatle, Netchukatle etc., does not -- exceed the sanctioned scale of each institution and in the case of minor institutions, the expenditure in each taluk does not exceed the balance at the credit of that taluk. The general examination of the Muzrai vouchers as in the case of all other payment vouchers is also conducted in this office and after such examination they are filed with the accounts here. I do not think, it is necessary to send you these vouchers to facilitate the check in your office of the transactions relating to minor institutions.

"C o p y"

For Muzrai Commissioner.

KJ.

PROCEEDINGS OF THE GOVERNMENT OF HIS HIGHNESS
THE MAHARAJA OF MYSORE

Read:-

Government order No. 2892-901/Muz.F.5-96 dated 19th March 1904 laying down the procedure relating to the audit of the income and expenditure of Muzrai Institutions.

2. Government order No. 972-3/Muz. 1-24-5 dated 7th January 1925 passing orders re the introduction of the Pass Book System in respect of Muzrai Institutions in the State and prescribing the rules for writing up these Pass Books.

3. Letter No. 35 of 1929-30 dated 21st/25th August 1930 from the Muzrai Commissioner, requesting that instructions might be caused to be issued to all Government Treasuries in the State to send the Schedule of the Muzrai expenses relating to minor Institutions to the Muzrai Commissioner so as to enable his office to comply with the requirements of the Government order of 19th March 1904, referred to above.

4. Unofficial Note No. 349 dated 20th January 1931 of the Comptroller T311

"Para. 16 of the Government order of 19th March 1904 referred to in the last three paragraphs of the Muzrai Commissioner's letter under disposal direct only that the check of expenditure with reference to the details of Tasdik scale, should be exercised in the Muzrai Department and does not require any 'Voucher Audit' being conducted. For exercising the check referred to above, it is not necessary, as has already been pointed out to him by this Office, that the treasuries should be instructed to send to the Muzrai Commissioner's Office all bills and vouchers now being received in this office along with the monthly accounts.

What is ordered in the Government Order referred to is that the detailed check of the receipts and payments relating to the several Muzrai Institutions, collection of revenue against the annual demand compilation of accounts working from balance to balance, which were not being previously done departmentally, should be started and continued and it is for this purpose that all the detailed registers,

accounts & schedules were prescribed, in order that the Muzrai Head Quarter Office may have all necessary information. It is thus clear that the introduction of this detailed departmental check does not authorise or even contemplate the complete replacement of the audit conducted in respect of Muzrai expenditure.

4. The Schedules prescribed give all details of individual receipt and expenditure items for compilation of accounts, working out balance at credit of each institution and for checking the accuracy of claims against the several funds with reference to Tasdik and other scales. If the details furnished are found defective, instructions will have to be issued for complete details being supplied. The Taluk Office checks the accuracy of its accounts with the entries made in the Treasury Pass book and certifies to that effect on the departmental returns. When all Taluk accounts are thus verified, the only verification to be done in the Muzrai Commissioner's Office is in receipt of the total of all Taluks with the total of the accounts of this office compiled independently with reference to the Treasury returns and accounts.

This procedure ensures an independent check of the departmental with the financial accounts and should not in my opinion be altered. In cases of doubt and those requiring special investigations, the documents filed in this office will always be available for reference and the agency of the Muzrai Auditors may also be availed of for any scrutiny that may be found necessary with reference to the initial accounts of the Taluks."

Order No. 17558/Secy 98-30-2

Dated, Bangalore, the 5th February 1931.

Government agree with the Comptroller. The procedure suggested by him may be tried for a year or two and the Muzrai Commissioner may renew his proposals, if necessary in the light of experience

experience thus gained.

for Secretary to Government,
Financial Department.

To

The Muzrai Commissioner, returning enclosures.

The Comptroller to Government.

Proceedings of the Government of H.H.
the Maharaja of Mysore.

Read.-

G.O. No. 2892-901/Muz.F.5-96 dated 19-3-1904 laying down the procedure relating to the audit of the income and expenditure of Muzrai Institutions.

2. G.O. No. 972-3/Muz.1-24-5 dated 7-1-25 passing orders re the introduction of the Pass Book System in respect of Muzrai Institutions in the State and prescribing the rules for writing up these Pass Books.

3. Letter No. 35/29-30 dated 21/25-8-30 from the Muz. Commr. requesting ~~for reasons given~~ that instructions might be caused to be issued to all Govt. Treasuries in the State to send the Schedule of the Muzrai expenses relating to Minor Institutions to the Muz. Commr. so as to enable his Office to comply with the requirements of the G.O. of 19-3-1904, referred to above.

G.O. note to 349. B 11 of 20th June 1931 of the Comptr.
To be read in 4 Nos.

Order No. 1755 S6 Muz 96-30-2 dated 31st Jan. 1931.

The Muz. Commr. reports that it is not possible to conduct voucher audit of minor Muz. Institutions as required by the order of 19-3-1904 in the absence of vouchers and bills which are now being sent direct by the Taluk Treasuries to the Comptroller. The G.O. under advertence requires only a check of expenditure according to details of Tasdik Scale by the Muz. Department, but does not expect them to conduct a voucher audit.

Govt: agree with the Comptr. The procedure suggested should be kept for a year or two and the Muz. Commr. may review his proposals, if necessary in the light of experience then gained.

31/1/31 J. 2/31

2. What is required is that the detailed check of the receipts and payments relating to the several Muz. Instns., collection of revenue against the annual demand, compilation of accounts working from balance to balance, which were not being previously done, departmentally, should be started and continued and it is for this purpose that detailed registers, accounts and schedules were prescribed. The introduction of the departmental check, as above, does not however contemplate the complete replacement of the audit conducted by the Audit Dept. in x respect of Muzrai expenditure. It will thus be seen that there is no necessity for the treasuries to be instructed to send to the Muz. Commissioner's Office all bills and vouchers now being received in the Comptroller's Office along with the monthly accounts.

3. The schedules already prescribed give the necessary details of individual receipts and expenditure, items for compilation of accounts, working out balance at credit of each institution, and for checking the accuracy of claims against the several funds with reference to Tasdik and other scales. If the details furnished are found to be defective, instructions will have to be issued for complete details being supplied. The Taluk Office should check the accuracy of its accounts with the entries made in the Treasury Pass Book and certify to that effect on the departmetal returns. When all Taluk Accounts are thus verified, the only verification to be done in the Muz. Commr's. Office is, in respect of the ~~xxxxxxxxx~~ total of all Taluks with the total of the accounts of

the Comptroller's Office, compiled independent ly with reference to the Treasury returns and accounts. Such a procedure will ensure an independent check of the departmental with the financial accounts and there is no need to alter it. In cases of doubt and those requiring special investigations, the documents filed in the Comptroller's Office should be made available to the Muz. Commr. for referen and the agency of Muz. Auditors utilised for any scrutiny that may be found necessary with reference to the initial accounts of the Taluks.

Minl. Secy. to Govt.

To

The Muz. Commr. returning enclosures
The Comptroller to Govt.

C.R.G.